OFFICER DECISION RECORD

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| **Officer:** Sarah Troman | | **Date of Decision:** 27 January 2022 |
| **Title/Reference:** Appointment of Orbis  **Delegated Decision Ref**: 22/05/NS | | |
| **Consultee Member (if applicable):** | | |
| **Record of Decision:**  To approve the appointment of Orbis, the only contractor who has quoted for a large scale clearance of an unused building on Berry Hill Park following procurement guidelines. Other quotes were requested in compliance with the Council’s Contract Procedure Rules, but no other contractors were interested in supplying a quote for the work.  Orbis have quoted a sum of £11,384.05 to remove the extensive amount of debris/rubbish left by previous building occupants. The building forms part of the proposals being submitted by master planners JSA to enhance the space as a destination park.  The building requires clearing fully to enable a building survey to be undertaken to assess what work needs to go ahead to get the building back into use.  Orbis are a nationally reputable company that have undertaken many other deep cleaning works for MDC therefore there are no concerns about the quality of workmanship they will provide. | | |
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| **Legal Powers / Authority:**  The Head of Neighbourhood Services has delegated authority within the Constitution as follows:  3.01.17.1 To take all operational decisions in respect of the Council’s functions in respect of car parks, cemeteries and crematorium, fleet, trade waste, waste, transfer station, Hermitage Lane depot, parks and open spaces, street cleansing, town centre management and waste and recycling. | | |
| **Implications:**  You should also consult any other relevant officers if you think the decision will have an impact on their areas of responsibility. | **Relevant Legislation:** Not applicable | |
| **Finance:** The value of the contract is £11,384.05 to be funded from existing Parks and PPW budgets | |
| **HR:** Not applicable | |
| **Climate Change:** Not applicable | |
| **Data Protection:** Not applicable | |
| **Human Rights:** Not applicable | |
| **Equality and Diversity:** Not applicable | |
| **In consultation with:**  (Where applicable) | **Head of Paid Service:** | |
| **Monitoring Officer:** No comments from Adrian Pullen (Deputy Monitoring Officer) | |
| **Section 151 Officer:** No comments from Dawn Edwards | |
| **Signature of Decision Taker:**  (Please do not ‘pp’) | **Sarah Troman** | |

Please send all decision for publication to: Democratic Services, at [democraticservices@mansfield.gov.uk](mailto:democraticservices@mansfield.gov.uk).

All decisions with exempt information should be sent to Mark Pemberton, Democratic Services Manager at [mpemberton@mansfield.gov.uk](mailto:mpemberton@mansfield.gov.uk).